



"People  
helping people  
help  
themselves"

Frank O'Bannon, Governor  
State of Indiana

*Division of Disability, Aging and Rehabilitative Services*  
402 W. WASHINGTON STREET, ROOM W382  
INDIANAPOLIS, IN 46204-2739

John Hamilton, Secretary

DATE: February 23, 2002

TO: BDDS and Waiver Respite Providers

FROM: Alison Becker, DDARS Deputy Director, Bureau of Fiscal Services  
Steve Cook, DDARS Deputy Director, Bureau of Developmental Disabilities

RE: Respite Practices

It has come to our attention that some providers of Respite Services are approving and/or allowing their employees to care for additional family members other than the individuals supported by the Developmental Disabilities or Autism Waiver or the individuals supported by an Independent Community Living Budget (ICLB). This is not the intent of this service as stated in the Waiver Manuals and the Supported Living Service Definitions and Standards.

Respite Care is to provide a mechanism to relieve the caregiver for short periods of time from their duties of caring for the waiver or state-supported individual. If there are other children or family members in the household requiring supervision, it should not be provided by the respite caregiver. This practice must be discontinued immediately.

Thank you for your help in this matter. If you have questions, please contact Alison Becker at 317/234-1527 or Steve Cook at 317/233-3828.

cc: Chris Newman, Bureau of Quality Improvement Services

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